

Return Goods Form

EMTEK® | Schaub

IMPORTANT

- Returns will only be accepted for products shipped within 180 days of invoice date.
- Returns are accepted from the EMTEK dealer who originally purchased the product that is being returned. Any refund or credit would only be made to the original dealer.
- All returned goods are subject to a minimum 25% restocking fee.
- Returns for reasons other than an EMTEK factory or processing error will be subject to our customary restocking fee with a return freight charge of \$20.00 per label/carton in the United States or \$35.00 per label/carton in Canada or Mexico. This charge will be deducted from the credit issued for each call tag.
- No freight will be charged if the return is sent prepaid.

Date:

Customer Name:

Acct#:

Phone Number:

Contact Name:

QTY	Item Number	SO#	Invoice#	Ship Date	Customer PO#	Return Reason Code

Return this form with your product to the following address:

NOTICE: Effective June 1, 2020, all returns must be forwarded to the following address:

**EMTEK Products Group, LLC.
13285 Temple Ave.
City of Industry, CA 91746**

Note:

Return Reason Codes:

- | | | | |
|----|------------------------|----|----------------------------|
| A | Customer Ordered Wrong | G* | Order Double Shipped |
| B | Customer Changed Mind | H* | Order Taken Wrong |
| C* | Order Entered Wrong | I* | Wrong Finish Sent |
| D* | Order Packed Wrong | J* | Defective Finish |
| E* | Order Shipped Wrong | K* | Defective Other (Describe) |
| F* | Order Damaged | L | Customer Double Ordered |

* For Yale Expressions™ product deemed defective or a result of factory/processing errors. Please contact EMTEK Customer Service for return authorization and an RGA#.

EMTEK Products Group, LLC
12801 Schabrum Ave Irwindale, CA 91706
Tel: 800-356-2741 Fax: 800-577-5771

Please email form to RGA@emtek.com